

Email: info@scei-he.edu.au
Web: www.scei-he.edu.au

Phone: +61 3 9602 4110 (Melbourne) / +61 8 8212 8745 (Adelaide)

Advanced Standing / Recognition of Prior Learning / Credit Transfer Application Form HEFOR01

- 1. Complete Sections A to D.
- 2. Attach certified copies of academic transcripts and qualifications.
- 3. Attach relevant subject outlines (HE qualifications only).

Applications are assessed on a case-by-case basis and take into consideration:

- The AQF level of the course completed.
- The relevance of the prior learning to the course applied for.
- No fees apply to review academic credit applications

Students will be advised of the outcome of their application within 14 days of their application being received by Student Administration.

PART A – PERSONAL DETAILS	
First Name	
Last Name	
Date of Birth	
SCEI-HE Student ID (if applicable)	
SCEI-HE Course	

PART B – PREVIOUS STUDY / PRIOR LEARNING		
Name of Institution		
Course Name		
Year Study Completed		
Relevant Work Experience (if applicable)		

TEQSA Provider ID: PRV14066 CRICOS Provider Code: 03739K

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PART C – ADVANCED STANDING RE	OUESTED	OFFICE USE		
		ONLY		
Subject / Unit Completed	SCEI-HE Equivalent	Approved		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		□ Yes □ No		
		□ Yes □ No		
		☐ Yes ☐ No		
		□ Yes □ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
,				
PART D – APPLICANT DECLARATION				
\square I declare that the information provided i	is accurate and complete. SCEI-HE	E has the right to verify		
my documents by contacting the issuing p	rovider.			
☐ I have attached all relevant supporting documents.				
Applicant Name:				
Applicant Signature:	Da	te:		
OFFICE USE	ONLY			
PART E – COURSE DURATION				
Has the course duration been affected?	☐ Yes ☐ No			
SCEI-HE Course start date				
SCEI-HE Course end date				
Comments				

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OFFICE USE ONLY	
PART F – FINAL APPROVAL Academic Director Name:	
Academic Director Signature:	Date:

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