

530-538 Victoria Street, North Melbourne, VIC, 3051, Australia. 155-161 Boundary Road, North Melbourne, VIC, 3051, Australia. 41 Boundary Road, North Melbourne, VIC, 3051, Australia. 14-16 Grote Street, Adelaide, SA, 5000, Australia.

Email: <u>info@scei-he.edu.au</u> Web: <u>www.scei-he.edu.au</u> Phone: +61 3 9602 4110 (Melbourne) / +61 8 8212 8745 (Adelaide)

## **HEFOR21 Campus Transfer Form**

SECTION A: Student Details				
Title:	☐ Others:	Date of Birth:		
Given Name:		9	Surname:	
SCEI-HE Student ID No.:	Mobile No.:		Email Addres	SS:
Current Residential Address:				
SECTION B: Current Course Details				
Course Name:  □ 099214A Bachelor of Human and Community Services □ 102401A Bachelor of Early Childhood Education				
Course Start Date:		Course End Date:		
SECTION C: Campus Transfer Details				
New Campus:   Adelaide   Melbourne				
Effective Date of Transfer: Year Semester				
SECTION D: Declaration				
I hereby declare that all the information provided in this form is true and correct.				
I have read and understood the relevant SCEI-HE polices.				
☐ I understand that it is my responsibility to update my personal details at the new location.				
☐ I understand that the timetable and course plan at the new campus may be different from the current timetable and course plan at my current campus.				
□ I am aware of my responsibility to seek advice from agent/DHS about the possible impacts to my student visa (for International students only).				
IMPORTANT NOTICE FOR STUDENTS Please discuss your situation with your academic staff and/or student welfare before submitting your application. Ensure that all the supporting documents (if applicable) are attached with this application.				
Student Signature:		Dat	te:	



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SECTION E: Office Use Only (To be completed by the SCEI-HE student administration)				
Received by:		Received Date:		
☐ All required sections provided, completed and signed	$\square$ COE Updated	$\square$ Student Notified in Writing		
Processed by:		Processed Date:		

All information contained in this document is subject to Privacy Act (1988) Privacy Act and Health Records Act 2001. Information will only be shared with the appropriate government agencies in line with relevant policies pertaining to enrolment, Student Visa and census reporting as per legislative requirements.

DOCUMENT AND RECORD CONTROL		
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Reviewed by	-	
Approved by	Academic Board	
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