



HEFOR67 Change of Contact Details Form

SECTION A: Personal Details			
Given Name:		Surname:	
SCEI-HE Student ID No.:		USI No.:	
I want to update my Contact Information:			
Australian Mobile No.:		International Mobile No.:	
Personal Email:			
I want to update my Australian Residential Address:			
Line 1:			
Line 2 (if any):			
City/Suburb:			
State:		Postcode:	
I want to update my International Residential Address:			
Line 1:			
Line 2 (if any):			
City/Suburb:			
State:		Postcode:	
Country:			
I want to update my Emergency Contact person in Australia:			
Given Name:		Surname:	
Relationship:		Contact No.:	
Address:			
SECTION B: Student Declaration			
<input type="checkbox"/> I confirm that the contact details provided on this form are correct as of the date below. <input type="checkbox"/> I understand that it is one of my student visa conditions that I must advise Southern Cross Education Institute (Higher Education), i.e. SCEI-HE, of my residential address within 7 calendar days: 1) of my arrival in Australia; and 2) of any subsequent changes. Failure to do this may mean that I do not receive important information which may affect my course, my enrolment and/or my visa. <input type="checkbox"/> I understand that the provision of incorrect information may result in the cancellation of my enrolment by SCEI-HE.			
Student Signature:		Date:	
SECTION C: Administration (whichever is applicable)			
<input type="checkbox"/> Paradigm Update		<input type="checkbox"/> PRISMS Update	
<input type="checkbox"/> Moodle Update		<input type="checkbox"/> Student Notified	
Staff Name:	Staff Signature:	Date:	



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