



Fee Extension Application Form (Exceptional Circumstances) HEFOR80

Students whose financial position has been affected by exceptional circumstances may apply for an extension of the fee payment due date.

This application must be made at least 5 working days prior to the payment due date and accompanied by proof of financial hardship to the Account Team via accounts@scei-he.edu.au.

Fee extensions will be granted at the discretion of SCEI-HE. Submitting this form does not guarantee that your application will be granted.

This form is for use by international students only.

Are you an international student?	☐ Yes	☐ No
PERSONAL DETAILS		
Student ID		
Surname/Family Name		
Given Names		
Daytime Contact Number		
Enrolled course		
Year		
Semester		
REQUEST FOR FEE PAYMENT EXTENSION		
I wish to apply for an extension of payment of fees.		☐
I agree to pay the total amount due of: \$		
By the extended due date (dd/mm/yyyy)		
Please provide details of financial hardship		



Supporting documentation with this form includes

Conditions, Privacy Statement & Disclaimer

Conditions

1. I understand that the information in support of my application for an extension in the payment of my fees is true in every aspect.
2. If approved, I will ensure that the said fees are paid on or before the agreed extended payment date.
3. I understand that failure to pay by the agreed date may result in my enrolment being cancelled by the Institute.

Privacy Statement & Disclaimer

By submitting my details through this form, I acknowledge that I have read and accepted SCEI- HE's Privacy Policy HEPP34.

I understand that my application will not be processed if the application that I submit is Incorrect or incomplete.

Student Signature

Date