



Change of Contact Details Form HEFOR67

SECTION A: Personal Details			
Given Name:		Surname:	
SCEI-HE Student ID No.:		USI No.:	
I want to update my Contact Information:			
Australian Mobile No.:		International Mobile No.:	
Personal Email:			
I want to update my Australian Residential Address:			
Line 1:			
Line 2 (if any):			
City/Suburb:			
State:		Postcode:	
I want to update my International Residential Address:			
Line 1:			
Line 2 (if any):			
City/Suburb:			
State:		Postcode:	
Country:			
I want to update my Emergency Contact person in Australia:			
Given Name:		Surname:	
Relationship:		Contact No.:	
Address:			
SECTION B: Student Declaration			
☐ I confirm that the contact details provided on this form are correct as of the date below.			
☐ I understand that it is one of my student visa conditions that I must advise Southern Cross Education Institute - Higher Education (SCEI-HE) of my residential address within 7 calendar days : 1) of my arrival in Australia; and 2) of any subsequent changes. Failure to do this may mean that I do not receive important information which may affect my course, my enrolment and/or my visa.			
☐ I understand that the provision of incorrect information may result in the cancellation of my enrolment by SCEI-HE.			
Student Signature:		Date:	
SECTION C: Administration (whichever is applicable)			
☐ Paradigm Update ☐ PRISMS Update ☐ Moodle Update ☐ Student Notified			
Staff Name:		Staff Signature:	Date: