

530-538 Victoria Street, North Melbourne, VIC, 3051, Australia. 155-161 Boundary Road, North Melbourne, VIC, 3051, Australia. 41 Boundary Road, North Melbourne, VIC, 3051, Australia. 14-16 Grote Street, Adelaide, SA, 5000, Australia.

Email: <u>info@scei-he.edu.au</u> Web: <u>www.scei-he.edu.au</u> Phone: +61 3 9602 4110 (Melbourne) / +61 8 8212 8745 (Adelaide)

Anneal Form HFFOR68

Appear of the ones						
SECTION A: Student Details						
Given Name:		Surname:				
SCEI-HE Student ID No.:		Course Name:				
Mobile No.:		Email Address:				
SECTION B: Reason for Appealing (Please tick as appropriate)						
Outcome of	☐ Complaint/Grievance	☐ Academic	Others:			
Refusal of	☐ Deferment ☐ Leave of Absence ☐ Refund ☐ Others:	☐ Withdrawal	/ithdrawal 🗆 Transfe		er between Registered Providers	
SECTION C: Statement of Your Grounds for Appeal (You must attach supporting evidence to be considered. Attach additional page if required.)						
□ Supporting Evidence						
(please specify):						
Student Signature:				Date:	Date:	
SECTION D: Office Use Only						
Appeal ☐ 1 ☐ 2 Stage:		Appeal Successful? ☐ Yes		☐ Yes [□ No	
Reason if it is not successful:						
Staff Name:		Staff Signature:			Date:	
SECTION E: Administration						
☐ Paradigm Update ☐ PRISMS Update		☐ Moodle Update		[☐ Student Notified	
Staff Name:		Staff Signature:		Date:		